

Module Title : Prince2 Foundation 6th Edition

Duration : 3 days

Overview

PRINCE2 provides an easily tailored and scalable method for the management of all types of projects. This method is the de facto standard for Project Management and is practiced worldwide. PRINCE2 (PROjects IN CONTROLLED ENVIRONMENTS) provides common processes, management products, roles, and language for use throughout an organization's projects.

This 3-day PRINCE2® 2017 Foundation course provides an optimal mix of classroom lectures, interactive case studies, assignments, additional reading materials, and exam preparation material. Candidates enjoy learning about the PRINCE2 methodology, and will concurrently learn the skills needed to practically apply this knowledge in real life. Exam voucher is included with this training.

Course Objectives

On completing this course, the participants will gain competencies in:

- The principles of the PRINCE2 Project Management method.
- How to start, control, and close projects.
- How to manage quality.
- How to manage risk.
- How to deliver projects on time, within budget, and to the specified business case.
- How to tailor PRINCE2 to different project environments.

Target Audience

The PRINCE2® Practitioner 6th Edition course target audience includes but is not limited to:

- Project Managers
- Project Team Managers and Leaders
- Project Coordinators
- Project Support Staff
- Project Officers
- Consultants and Contractors

Course Outline

Module 1: Course Introduction

- Course Overview
- Course Objectives
- Course Agenda
- Module Learning Objectives
- PRINCE2 Overview
- Project
- The Four Integrated Elements
- The Customer and Supplier Environments
- Benefits of PRINCE2

Module 2: Organization

- Organization Theme
- Organization
- Project Management Team
- Stakeholder
- Communication Management Approach

Module 3: Business Case

- Business Case Theme
- Output, Outcome, and Benefits
- Management Products

Module 4: Risk

- Risk Theme - Managing Risk
- Risk
- Risk Theme
- Risk Management
- Risk Responses
- Risk Estimation
- Risk Owner and Risk Actionee
- Risk Budget

Module 5: Plans

Plans Theme - Managing Plan

Levels of Plan

Levels of Plan and Inter-relationship

Plans Theme

Product-based Planning

Management Stages and Delivery Approach

Module 6: Quality

Quality Theme

Management Products

Quality Expectations and Acceptance Criteria

Quality Assurance and Project Assurance

Quality Planning and Quality Control

Quality Review

Module 7: Change

Change Theme

Types of Issues

Issue and Change Control Procedure

Change Budget

Management Products

Module 8: Progress

Progress Theme

Progress Control

Management Products

Module 9: Starting Up a Project

Starting up a Project Process

Management Products

Module 10: Directing a Project

Directing a Project Process
Management Products

Module 11: Initiating a Project

Initiating a Project Process
Project Initiation Documentation
First Delivery Stage Plan

Module 12: Controlling a Stage

Controlling a Stage Process

Module 13: Managing Product Delivery

Managing Product Delivery Process

Module 14: Managing a Stage Boundary

Managing a Stage Boundary

Module 15: Closing a Project

Closing a Project Process

Module 16: Exam Preparation Guide

Course Agenda

Day 1

1. Course Introduction
2. Organization
3. Business Case
4. Risk
5. Plans
6. Quality
7. Change

Day 2

1. Progress

2. Starting up a Project
3. Directing a Project
4. Initiating a Project
5. Controlling a Stage
6. Managing Product Delivery
7. Managing a Stage Boundary

Day 3

1. Closing a Project
2. Exam Preparation Guide